

## Carlton in Lindrick Parish Council

A meeting of the Parish Council was held at the Carlton in Lindrick Civic Centre, Long Lane, Carlton in Lindrick, Worksop, on Tuesday 8<sup>th</sup> September 2020.

Present: Councillor S. Jackson (Chairman) Councillors E. Banks, L. Billau, B. Bowles, V. Bowles, G. Bradley, C. Connolly, E. Croot, L. Goulding, N. Gray, W. Pas, C. Smith and S. Walsh.

Peter Goulding (Parish Clerk) was in attendance.

Apologies for absence were received from County Councillor A. Rhodes, District Councillors R Carrington-Wilde, D. Pidwell and Steve Scotthorne.

The Chairman extended a welcome to all those present following measures which have been taken to address the impact of the Covid pandemic.

Prior to commencement of Council's official business, the Chairman announced that in accordance with the Openness of Local Government Bodies Regulations, audio/visual recording and photography at Council meetings is permitted in accordance with the Council's protocol "Filming of Public Meetings".

The meeting of the Council was convened within the current provisions in place for regulations applying to the Covid Pandemic and all attendees conformed to the required precautions which had been circulated by the Clerk with the Agenda.

In welcoming all participants, the Chairman highlighted the arrangements undertaken by the Council in order to accommodate legislation implemented by the Government in relation to control of the pandemic and designed to counteract the spread of the disease.

Since the last meeting of the Council in March 2020 the Clerk to the Parish Council as the Head of the Paid Service had undertaken delegated emergency powers to conduct activity on behalf of the Council and has circulated on a monthly basis details of all activity undertaken in relation to Accounts, Planning and other Council Services. On a number of occasions the Chairman and other members of the Council have been consulted and/or informed of specific issues either by email or over the telephone. The Council's website and all correspondence conducted has emphasised on a regular basis the availability of the Clerk and the Council's Administrative Assistant who have undertaken their duties from home in line with Covid Regulations. Members were reminded that although there was some indication that certain measures may be withdrawn in the near future, the Council will be required to conduct all business in line with the law and Covid Regulations for the foreseeable future.

RESOLVED that

- 1) the report be noted
- 2) the Clerk and the Administrative Assistant be thanked for their ongoing work in securing continued Council duties and activities
- 3) the measures by the Clerk as Head of Paid Services be approved and continued until such time as normal meeting arrangements can be re-commenced

4) the content of the monthly updates circulated by the Clerk be noted and approved.

1. ADMINISTRATION ARRANGEMENTS – COVID PANDEMIC

a) Carlton Youth Centre

The Youth Centre Leader Steve Scotthorne has undertaken duties at the Centre throughout the pandemic in accordance with directions from the Nottinghamshire County Council Youth Service. Rules and Regulations put in place to meet Covid requirements have been maintained and some voluntary community work has been possible working with other organisations in support of the more vulnerable members of the community.

b) Carlton Civic Centre

The Centre Manager (Helen Brown) has taken measures throughout the pandemic to secure furlough arrangements for Centre staff during the period of closure and has implemented security arrangements to protect the building during the pandemic. Government guidance on public buildings has been followed and change has been implemented at various stages of the pandemic impact. The Centre Trustees have been advised on measures taken and the forthcoming changes in advice will be monitored and implemented at the relevant time.

RESOLVED that the report be noted and the Parish Council thanks be recorded and conveyed to the Youth Centre Leader and Helen Brown (Civic Centre Manager).

2. DECLARATION OF INTEREST

None declared

3. MINUTES

RESOLVED the minutes of the meeting held on the 10<sup>th</sup> March 2020 be approved.

4. CIVIC CENTRE TRUSTEE APPOINTMENT

Members were reminded of the Constitution of the Managing Trustees forum at the Civic Centre and of vacancies which have recently arisen. During the period of the pandemic and following relevant consultation Councillor Gillian Bradley and Andy Pennington have agreed to be nominated for appointment as Managing Trustees.

RESOLVED that the appointment of Councillor Bradley and Andy Pennington as Civic Centre Trustees be noted.

5. NOTTS COUNTY COUNCIL ISSUES

a) Proposed Cycle Routes

District Councillor John Shephard has forwarded to the Parish Council a copy of representations submitted to the Notts County Council on the provision of a cycle way along the A60 highway from Worksop to Carlton in Lindrick and onwards to Langold. The submission suggests a well-designed route for cyclists and the promotion of funding now available following a marked increase in the cyclist 'population' arising from health promotion during the Covid pandemic.

Members were reminded that the Council has supported the further provision of cycle routes during consideration of the Bassetlaw Local Plan.

RESOLVED that the representations made by Councillor Shephard be supported subject to relevant public consultation and the satisfactory accommodation of safe design proposals.

b) Young People and Schools

Members considered the content of a letter circulated by the Notts County Council Corporate Director of Children, Young People and Schools on measures to be implemented by the County Council for the return of children to school in the forthcoming weeks. Members also considered ongoing exchanges of emails between Councillor Eddie Croot and County Councillor Alan Rhodes who has met with officials to discuss proposals to address a number of issues on the school bus service provision.

It was agreed that for the time being the situation be monitored during the difficult times arising from the Covid Pandemic.

6. FINANCE ISSUES

a) Carlton Scout Group – Property Roof Repairs

An application has been received from the Group Scout Leader for grant aid towards the Headquarters roof repair. The Clerk advised members on remaining sums within the Council's approved budget for grants to support local organisations and it was:-  
RESOLVED that a grant of £1,000 be approved on this occasion.

b) Payment of Accounts

RESOLVED that the payments schedule for payments from 4<sup>th</sup> August 2020 to 1<sup>st</sup> September 2020 be noted and approved.

c) Audit of Accounts 2019/20

EXTERNAL AUDIT OF 2019/20 ACCOUNTS – ANNUAL GOVERNANCE STATEMENT

RESOLVED that the Section 1 – Annual Governance Statement 2018/19 be noted, approved and approved for signature by the Chairman and by the Clerk and Responsible Financial Officer.

EXTERNAL AUDIT OF 2019/20 – ACCOUNTING STATEMENT

RESOLVED that the Section 2 – Accounting Statement 2018/19 be noted, approved for signature by the Chairman of the Council and Responsible Financial Officer.

INTERNAL AUDIT 2019/20 ACCOUNTS – INTERNAL AUDIT REPORT

RESOLVED that the Annual Internal Audit Report 2018/19 be noted and approved.